



### **The Company**

The Royal Lyceum Theatre Company is one of Scotland's premiere producing theatres. Established in 1965 it has gained a reputation for excellence in both classical and contemporary work. As part of Scotland's national theatre community, we are committed to developing the considerable indigenous talents whilst presenting the best of international drama. The Lyceum aims to reach as wide an audience as possible, whatever their age or experience of theatre-going, and to enable them to access the richly imaginative world of drama. Over 3,000 season ticket holders come to every show, and approximately 100,000 people come to our plays, workshops, and participatory events each year.

With a seating capacity of 658, the building is a magnificent example of late Victorian theatre architecture. Our offices and rehearsal space are directly across the road, and our scenic workshop and wardrobe-making departments are situated at Roseburn, which is a little over a mile away from the theatre.

Our policy is to develop a local, UK and international profile for the theatre that is uniquely Scottish; this includes commissioning new Scottish work, giving second productions to contemporary Scottish plays and producing classics of world theatre. The Company aspires to touring successful productions whenever possible.

50 full time and 30 part time staff are employed at The Lyceum. There are two joint Chief Executives, James Brining (Artistic Director) and Mike Griffiths (Executive Director).

The Lyceum operates in an increasingly competitive environment where there are around 9,000 theatre seats to be filled every night in a city with a population of 495,000 and, within a catchment area of a 30-mile radius a total population of 750,000.

The Company has an operating turnover of around £3.52 million of which just over £1.4 million is in grant aid from its principal funders, Creative Scotland, and the City of Edinburgh Council. The box office income is budgeted at around £1.4 million. Other income is raised through sponsorship, hires and lettings. The theatre has a trading arm which generates income through the bars, events and rental activities for conferences and meetings.

The Royal Lyceum Theatre, workshop buildings and administration buildings are all owned by the City of Edinburgh Council.

The Royal Lyceum Theatre Company is an equal opportunities employer. The Royal Lyceum Theatre Company Ltd is a Charity registered in Scotland. No. SC010509.

**Job Description: Creative Venue Technician Apprentice**

Company: Royal Lyceum Theatre Company  
Reports to: Head of Stage  
Working hours: 40 hours (inclusive of remote training one day a week, takes 6 hours a week)  
Contract: Fixed-term for 24 months  
Pay: £12.60 per hour  
Days worked: Vary according to theatre program, may involve weekend and evening work

**Duties and Responsibilities**

- Work as part of the team delivering Stage or Flying requirements efficiently, safely, and to high production values
- Ensure all working practices comply with Health and Safety legislation in line with Lyceum policies and procedures
- To prepare Flying and technical equipment for use in performance in accordance with the requirements of the Head of Stage and Flyperson
- Install and prep all rigging equipment safely as instructed
- Actively participate in fit-ups, get-ins, builds, production weeks, show operation, strikes and get-outs for all types of rehearsals and productions and be available for production meetings as required
- Run and operate productions to the highest possible standards as scheduled by the Head of Stage
- To assist other technical departments in order to meet production deadlines and maintain Lyceum Theatres high production values
- To be open to personal development initiatives and to train and develop in order to achieve the highest standards of safety, efficiency and operation
- Ensure good housekeeping and undertake maintenance of the backstage and storage areas, including the effective storage and maintenance of tools, equipment and materials. Report any defects or faults not within your control

**Person Specification:**

- A strong interest in working in technical theatre
- An interest in Flying practices or Stagecraft
- Strong commitment to safe working practices
- Good problem solving, fault-finding and decision-making skills
- Good written and verbal communication skills including a good standard of spoken and written English
- Good ICT skills, including working knowledge of Word, Excel and Outlook
- Enthusiasm and calmness
- A team-player who is personable, diplomatic and has the ability to communicate effectively with people at all levels both internally and externally
- Committed and self-motivated



- Ability to work at heights, lift bulky and heavy lighting and technical equipment and be able to operate equipment.

#### HOW TO APPLY:

Please apply on our jobs page, which you can find [here](#). There are some questions we would like you to answer, and you can provide us with an up-to-date CV if you have one.

Please note that if you don't feel you fit the essential criteria of the role but would still like to apply, we encourage you to do so with further information about why you're a great fit. If you would like to apply through an alternative means, such as video or audio file, you're welcome to do so. To discuss the roles and interview process further, please contact: [jobs@lyceum.org.uk](mailto:jobs@lyceum.org.uk)

Interviews will be held in person at the Theatre's offices on Grindlay Street, Edinburgh on the 1<sup>st</sup> of July.

We encourage applications from the global majority, disabled, neurodiverse, the LGBTQIA+ community, and those who feel they are underrepresented in the current Lyceum workforce.